



Privacy Policy - Customer Information

Who is collecting the data?

All data is collected solely by the business owner, Kate Swarbrick.

What data is being collected?

The customer information that we gather is:

- Customer Name
- Customer Telephone Number
- Customer Email Address
- Current Housekeeper
- Previous Housekeeper(s)
- Day and Time of Housekeeping Appointment
- Weekly Hours of Housekeeping
- Date of First Housekeeping
- Monthly Management Fee

Data Sharing

Happy Housekeepers share customer name, address and contact information with the relevant Housekeepers, when a housekeeping appointment is scheduled. Customer data is not shared with any other organisation.

How will the information be used?

The customer information is used purely to service the customer's housekeeping requirements.

How long is the data stored for?

When a customer ends their contract with Happy Housekeepers, their information is moved to a 'Previous Customers' database. This is useful if the customer comes back to Happy Housekeepers.

How is the data protected?

The data is only stored electronically under password control, only accessible by the business owner, Kate Swarbrick.

Access to customer information

If a customer would like a copy of the information held about them, they can request this via email to kate@happyhousekeepers.co.uk

If a customer would like their data removed, they can request this via email to kate@happyhousekeepers.co.uk